



**DANCE
SPECTACULAR**

CS

CLARISSA'S SCHOOL
OF PERFORMING ARTS

PA

HANDBOOK



Parent's Survival Guide for the Dance Spectacular

The next few months may seem a little confusing and crazy, but if you read and re-read all the information that is handed out (via the CSPA app, newsletters and Facebook) and follow the rules that are set (to make sure you and your dancers life easier and safe), I promise the next few months can run smoothly and be a very rewarding experience for all!

FAQ:

- **How do I sign up for pictures?**
 - **Stop into the studio starting the week of March 3rd. You must sign your dancer up as one costume per time slot. We do not follow in the exactly order on the paper but will go first come first serve at the time slot you sign up for! Please ask if you do not understand!**
- **Is there a fee for pictures?**
 - **Yes! \$8 for one costume, \$12 for multiple, \$5 for each friend picture!**
- **Do I have to get my pictures taken?**
 - **Pictures are not required but if you plan on putting an ad in our Dance Spectacular Program they must be taken at the studio by our photographer!**
- **When will I get to see the pictures?**
 - **The last week of regular dance class at the studio Kelly will be there for picture previews and for you to order your packets! Reminder to bring a check or cash for these photos!**
- **What is the hair and makeup for pictures?**
 - **Whatever you would like, we recommend hair pulled out of the dancers face and makeup to be neutral colors!**
- **Can I submit some ideas and wording for my ad?**
 - **Yes, when you turn in your ad form please write exactly what you would like to be on the ad!**
- **Does my dancer stay for the whole show?**
 - **YES! All dancers must stay for the entire show to take the final bow!**

FAQ:

- **Can I get a copy of my dancers music?**
 - **Yes, we sell a copy of your dancers song on a cd or a digital copy sent to your email for \$3. Talk with the front desk to get your copy! This can be cash or portal payment! This is great for them to practice at home!**
- **Where do I get my tights for the dance spectacular?**
 - **ALL TIGHTS MUST BE BOUGHT THROUGH CSPA! This is to ensure all the dancers match while up on stage. If your dancer shows up to the show in the wrong tights we will change them into the correct tights and place the charge on your parent portal!**
- **My dancer has multiple costumes how do I sign up for the pictures?**
 - **You sign your dancers name 1 time per hour! If you would like to take multiple costumes sign up for multiple hours. How our picture day works is first come first serve for your time slot! This allows us to keep a good flow with the amount of dancers throughout the day!**
 - **Ex: My dancer has 3 costumes, I sign up for 1pm, 2pm, and 3pm. I arrive at 1pm with my dancer ready. I hop in line, go into the picture room, get my picture taken, and then change into my next costume. I then hop back in line even if it is only 1:35pm and my next time slot isn't till 2pm. The quicker you change and get in the line the quicker you are in and out!**

Ideas to help the parents!

- **Use Zip Lock Bags to hold accessories that comes with your dancers costumes including shoes! Please be sure your child's name is on the baggie and every piece of your dancers costume!**
- **A garment bag is a great investment to hold your child's costume as well as the Zip Lock accessory bags. We have these for sale at the front desk!**
- **If your dancer has more than one costume, an inexpensive clothes hamper is a great way to collect everything into one space after they change from one dance to another!**
- **NO JEWELRY, NAIL POLISH. UNDERWEAR (for girls) WHILE WEARING THEIR COSTUME! Please note if your dancer comes to the show with any of the above on it will have to come off before going on stage! This includes ALL earrings!**
- **Family members and friends do not belong backstage or in the dressing rooms during the rehearsals or the show! The same applies during intermission and after the show! There is a lot of activity in limited amount of space. Remind your family and guests to be respectful of these areas. If they wish to greet a performer after the show they must wait in the lobby!**
- **No parents will be allowed in the dressing rooms during the show or intermission for the safety of your dancer!**

- **ONLY 1 FEMALE PARENT/ GUARDIAN WILL BE ALLOWED IN THE DRESSING ROOM AFTER THE SHOW TO PICK UP THEIR DANCER! If a male needs to pick up their child we will have you give us the dancers name and bring them out to you! This is for the safety of the children!**
- **We will have plenty of activities to help pass time for the performers during the rehearsal and show. If you wish to bring something for your child to do please label your items. We do not recommend electronics as we can not be responsible for mis-placed items!**
- **IF YOUR DANCER HAS AN ALLERGY PLEASE REMIND US AS YOU DROP THEM OFF AT DRESS REHERSAL! We will have snacks for them backstage and want to confirm any allergies!**
- **Please bring plenty of patience during the next few months. We are trying to make things run as smooth as possible!**
- **Please be sure your account is paid to FULL to allow your dancer to participate in the show!**
- **If your child has multiple dances in the show the order will be posted on the outside window at a later date! It will be helpful for your child and the dressing room helpers if you type your childs dances in order and send it along to help gauge time for changes.**
- **ALL DANCERS MUST HAVE ON TAN TIGHTS! If your dancer is in ballet, please have their pink tights in their garment bag with their ballet costume. We will put the pink tights over top the tan tights. The dancers tan tights never come off through the whole show! Reminder ALL SHOW TIGHTS must be bought from the studio to ensure all dancers match!**

- **HAVE YOUR DANCERS NAME IN EVERYTHING, including shoes and all costume pieces!**
- **If your dancer has a quick change they will bring home a ziplock baggie with a paper during the week of dress rehearsal. The paper will give directions on which costume your dancer needs to have ready to change backstage. It is best to have a single garment bag for the costume and tape the quick change paper on the outside of it! Please ask if you have questions!**
- **We will need helpers for our studio rehearsals. We will have a sign up sheets hung up in the studio in May! During the dress rehearsal and show our Competitive Team Parents will watch and entertain your children so you can enjoy the show! I promise you that they are safe as long as everyone follows the rules! If we would need you we will call you!**
- **HAIR: Hair can be styled anyway as long as it is out of their face!**
- **MAKEUP: We ask you stick to natural makeup tones!**
- **We will have a few time slots for dancer to get their hair done by one of our past alumni! We ask that if you sign up for this that you bring cash to pay the stylist!**
- **REMINDER: Bring some cash to participate in our Basket Raffles, 50/50 drawings, purchasing your dancer gifts, and more! (Raffle and 50/50 will be cash only! CSPA Merchandise can be put on your portal)**
- **It will be helpful for you to re-read all the information you are given! If you have any questions please ask our staff members! Our desk staff have all been at our studio for years and can answer most questions you have as a parent!**

**THANK YOU FOR MAKING THIS A
PLEASANT AND REWARDING EXPERIENCE
FOR ALL, ESPECIALLY YOUR STAR!!**



DANCER ARRIVAL TIME

Friday and Saturday Evening Shows: 6pm
Saturday Afternoon Show: 12 noon

DOORS OPEN

Friday and Saturday Evening Shows: 6:30pm
Saturday Afternoon Show: 12:30pm

TICKET SALES

**Tickets: \$12 in
advance for Adults
and Children 6+**

Ticket sales begin Saturday May 2nd from 8am-Noon. We will continue ticket sales everyday after during studio hours! Tickets may be paid on the portal, cash, or check!

Children 5 and under will be free if sitting on an adults lap. If they are taking up a seat, they must pay the fee listed above.

NO REFUNDS WILL BE GIVEN ON PURCHASED TICKETS!!

Dance Spectacular T-Shirts

We are now taking orders for our Dance Spectacular t-shirts. Please return the form below no later than APRIL 3RD!

No shirts will be ordered after this date.

Payments will be posted to your parent portal! Print the slip below and return it to the studio! T-shirt fees be placed on you parent portal! Thank you!

Shirts will be handed out at the end of April!

Dancers Name: _____

Circle the size(s) needed:

Child: Small Medium Large

Adult: Small Medium Large

X-Large 2X Large 3X Large

Cost: Child \$12, Adult \$14, XL \$16, 2X/3X \$18

Program Information

Our show program has always been a keepsake for parents, families, and friends to cherish for years to come. The students have worked very hard all year for this wonderful opportunity. The program serves as a yearbook for the students to keep and to remember their classmates and all their special friends at dance. I am in great hopes that every parent will make an effort to place their child's picture in the program. You may do so for as little as \$15 and have a beautiful keepsake for you and your family. Please read for further details.

Plan A Yearbook Picture \$15

This is a very nice size picture and will be placed on a page in the program as illustrated. The cost for this ad is \$15. The dancer's name will appear below the picture. Also, brothers and sisters may be posed in one picture for no additional cost. If your dancer has more than one costume you may want to place both pictures in the yearbook!

Plan B Large Picture Display

You may choose to buy larger space in the program for your dancer's pictures. Many parents, relatives, and friends have gone together and shared the extra expense. In any size you may have whatever you want printed on display. Also you may want to contact a business and ask them to sponsor your dancer's ad.

One Quarter Page (1 picture): \$35

One Third Page (2 pictures): \$45

One Half Page (3 pictures): \$65

Full Page (5 pictures): \$125

DEADLINE: April 13th

Print the next page, complete form and turn into the studio! All ads must come through the studio to be in the program!

CSPA PROGRAM FORM

Dancers Name: _____

Costumes: _____

If your dancer has more than 1 costume photographed, please specify which costumes you would like to appear in your ad.

Please check below the plan you have decided for your program ad:

Plan A: Yearbook Picture \$15

Plan B: Large Picture Display

ONE QUARTER PAGE \$35

ONE THIRD PAGE \$45

ONE HALF PAGE \$65

FULL PAGE \$125

**DUE
APRIL 13TH!**

Please Include advertising with this form and full details of information for the ad that is to be placed in the program. Only ONE AD PER FORM!

I am pleased to announce that our studio photographer has been carefully selected and will be Kelly Brewer from Greencastle. She has arranged nice package selections for you, which will be handed out at a later date. All students will be able to sign up for an appointment day and time at the studio. Please remember if your child's picture is to appear in the program you MUST have your pictures taken at the studio at the dates listed.

CSPA 2026 DANCE
SPECTACULAR
VIDEO ORDER INFORMATION

The 2026 Dance Spectacular will be professionally recorded by ARS Productions

To Place Your Order Visit
www.arsproductions.net/cspa26

OR

Scan the QR code below

ACCEPTING ORDERS UNTIL
JUNE 30th

